

# Secondary Master in Teaching Application Checklist

*Application deadline for Spring 2021 is October 9, 2020*

*All materials will be submitted through the Graduate School online application.  
If there are documents you're unable to upload to your application,  
please email them to [edinfo@uw.edu](mailto:edinfo@uw.edu).*

<b>Online Graduate School Application</b>	<a href="https://grad.uw.edu/admissions/apply-now/">https://grad.uw.edu/admissions/apply-now/</a>
<b>Resume</b>	Detailing work, educational and volunteer experience, awards, scholarships (i.e. Dean's List)
<b>Goal Statement</b>	1–2 page statement; please refer to the prompt: <a href="http://education.uw.edu/programs/teacher/secondary/apply-now/application%20requirements">http://education.uw.edu/programs/teacher/secondary/apply-now/application%20requirements</a>
<b>Personal History Statement</b>	This is an optional statement if you wish to provide any additional information about your personal background
<b>Endorsement Evaluation Form</b>	Completed by UW subject advisor
<b>2 letters of recommendation</b>	Detailing academic potential, leadership, collaboration, adaptability.
<b>Unofficial transcripts from all schools attended</b>	Unofficial transcripts should be uploaded to the online application; must be issued from the institution you attended and include coursework and degree if completed.  3.0 grade point average from the most recent 90 graded quarter/60 semester credits
<b>WEST-B</b>	WEST-B subtests, reading, writing, and math, must be taken by the application deadline. ACT/SAT scores may substitute. Score reports can be uploaded in the application or official scores should be sent to the UW.  If you are unable to schedule an exam due to COVID 19 closures please note your plan to take the test once centers reopen.

## Secondary Master in Teaching Application Checklist

*Application deadline for Spring 2021 is October 9, 2020*

*The following requirements must be completed before the program begins March 2021.*

<b>Endorsement coursework</b>	All endorsement courses must be completed before starting the program.
<b>Bachelor's degree completed</b>	Bachelor's degree must be conferred before starting the MIT.
<b>Oral and Written ACTFL – WORLD LANGUAGE CANDIDATES ONLY</b>	World Language candidates must achieve at least Advanced Low on both the Oral and Written ACTFL in the target language. Scores may be submitted with the application but passing scores are not required for the application review. Both exams must be passed prior to the start of the MIT.

*Endorsement test(s) must be passed before a candidate can proceed with full time student teaching*

<b>WEST-E/NES Subject Test</b>	WEST-E or NES must be passed before beginning full time student teaching.
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# MIT Endorsement Evaluation

INSTRUCTIONS FOR APPLICANTS: Submit your transcripts and other supporting documents (i.e. course descriptions, syllabi) for review to the **relevant academic departmental adviser at the University of Washington**, regardless of where you did your undergraduate study. See list of departmental advising offices for contact information. **This form must be on file by the MIT application deadline.** In addition to completing the coursework listed below, the education of an ethnic group prerequisite must be completed before the program starts. Please contact the Office of Student Services ([edinfo@uw.edu](mailto:edinfo@uw.edu)) for further application information.

Applicant: \_\_\_\_\_ email address: \_\_\_\_\_

Address \_\_\_\_\_ Day phone \_\_\_\_\_

•  **ENDORSEMENT REQUESTED:** \_\_\_\_\_

Number of credits completed: \_\_\_\_\_

Number of credits remaining (including current quarter): \_\_\_\_\_

List courses to complete this endorsement and when/where courses will be taken:                      QTR      College/University



UW Adviser Signature: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's email: \_\_\_\_\_ Phone: \_\_\_\_\_

•  **ENDORSEMENT REQUESTED::** \_\_\_\_\_

Number of credits completed: \_\_\_\_\_

Number of credits remaining (including current quarter): \_\_\_\_\_

List courses to complete this endorsement and when/where courses will be taken:                      QTR      College/University



UW Adviser Signature: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's email: \_\_\_\_\_ Phone: \_\_\_\_\_



## ENDORSEMENTS FOR THE UNIVERSITY OF WASHINGTON TEACHER EDUCATION PROGRAM

Contact the UW academic department for an endorsement evaluation; be sure to provide a complete set of transcripts and course descriptions/syllabi when arranging your evaluation. A minimum of 2.0 is required for endorsement courses unless set higher by the department. Availability of student teaching is dependent upon participating schools.

<b>Biology</b>	bioladv@uw.edu												
<b>Chemistry</b>	advisers@chem.washington.edu												
<b>Earth Sciences</b>	<b>Astronomy</b> cedgar@uw.edu <b>Atmospheric Sciences</b> chaelan@uw.edu <b>Earth Sciences/Geology</b> advising@ess.washington.edu <b>Integrated Sciences</b> what@uw.edu <b>Oceanography</b> mtown@uw.edu												
<b>English Language Arts</b>	engladv@uw.edu												
<b>History</b>	histadv@uw.edu												
<b>Math</b>	sterrs@uw.edu												
<b>Middle Level Math</b>	morenan@uw.edu												
<b>Physics</b>	messina@phys.washington.edu												
<b>Social Studies</b>	histadv@uw.edu												
<b>Social Studies (AES majors)</b>	mgewing@uw.edu												
<b>*World Languages</b>  <i>*Some world languages have limited placement opportunities</i>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Chinese</td> <td style="width: 50%;">zhandel@uw.edu</td> </tr> <tr> <td>French</td> <td>sabri@uw.edu</td> </tr> <tr> <td>German</td> <td>brandl@uw.edu</td> </tr> <tr> <td>Japanese</td> <td>aohta@uw.edu</td> </tr> <tr> <td>Korean</td> <td>hchohcho@uw.edu</td> </tr> <tr> <td>Spanish</td> <td>spsadv@uw.edu</td> </tr> </table>	Chinese	zhandel@uw.edu	French	sabri@uw.edu	German	brandl@uw.edu	Japanese	aohta@uw.edu	Korean	hchohcho@uw.edu	Spanish	spsadv@uw.edu
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