

Data Use and Data Sharing Agreements

With cross-institution collaborative research becoming more common, College of Education faculty and staff are increasingly asked to enter into data use agreements (also referred to as data sharing agreements), or DUAs. Such agreements involve data collected or developed by groups or organizations outside the UW or data that will be shared with or used by groups or organizations outside the UW, requiring a signed agreement.

The UW has different policies depending on whether the UW is receiving the data from an outside entity or providing the data to an outside entity.

If UW is the recipient of the data, and the DUA is related to an active or pending grant:

If we (i.e., the College of Education or any individual or unit within the College) are the data recipient, and the data use/sharing agreement is related to an active or pending sponsored program, then the agreement issued by the data provider must be forwarded to UW's Office of Sponsored Programs (OSP). OSP would review, negotiate, approve, and sign the agreement, since only OSP is authorized to sign such agreements on behalf of the University.

Contact the College's grant proposal manager, Louise Clauss (lclauss@uw.edu), who will prepare the required eGC1 form and route the agreement to OSP. Further information on the UW's policy on this type of non-award agreement can be found on the Office of Research website:

<https://www.washington.edu/research/myresearch-lifecycle/setup/collaborations/agreement-types/>

If UW is the recipient of the data, and the DUA is *not* related to an active or pending grant:

If we (i.e., the College of Education or any individual or unit within the College) are the data recipient, and the data use/sharing agreement is **not** related to an active or pending sponsored program, the agreement will be reviewed and signed by the College of Education Associate Dean for Research, following the procedure described below for agreement in which the College is the provider of the data.

If UW is the provider of the data:

If we are providing data to an outside organization, then the data use/sharing agreement can be signed by the Associate Dean for Research, after it has been reviewed by the College's IT Director.

Contact Louise Clauss (lclauss@uw.edu), who will forward the agreement to the IT Director, Yanko Michea. The IT Director will review the agreement following FDP guidelines (see below) and verify that any requirements are feasible and reasonable. Once he has approved the agreement, he will submit it to the AD for Research (or designee) for signature and return to the faculty.

Drafting the agreement:

UW is a member of the Federal Demonstration Partnership (FDP), a cooperative initiative among 10 federal agencies and 154 institutional recipients of federal funds. Its purpose is to try and reduce the administrative burden associated with research grants and contracts. The UW is participating in a pilot recently launched by the FDP to use a common set of data use agreement templates. The templates and guidance documentation can be found on the FDP website:

<http://thefdp.org/default/committees/research-compliance/data-stewardship/>